**Article I: Name**

The name of the association shall be the Barracuda Boosters of Bella Casa, aka Barracuda Boosters, hereafter referred to as the Association.

**Article II: Purpose**

The purpose of this Association shall be:

1. To offer an introductory recreational summer swim program to homeowners and/or residents of the Bella Casa neighborhood in Apex, NC who are in good standing with the Bella Casa HOA.
2. To build community bonds through positive sportsmanship, social participation and etiquette among swimmers and families.
3. The Board, in coordination with the Head Coach and various sub committees, manages and directs the goals and vision for the Bella Casa Barracuda’s Swim Team. These Bylaws provide summary guidance to the Board and Members regarding the effective, efficient, and economical governance of the Barracudas.
4. This association shall be run by unpaid volunteers. Paid coaching staff is hired to fulfill mission of this team through safe coaching practices.
5. To provide financial support to the Bella Casa Barracuda’s Swim Team.

**Article III: Membership**

Membership in the Association is open to parents/guardians of swimmers on the Bella Casa Barracuda’s Swim Team. All members must be in good financial standing with the Bella Casa HOA. Members must also be in good standing with the Bella Casa Barracuda Swim Team, both regarding registration fees and per the volunteer policy.

Any member may vote on team policies discussed at any of the 5 scheduled board meetings. Must be present to vote on team policies and not via proxy. One vote per family.

The association is a purely voluntary organization and no additional annual dues are required for membership beyond swim team registration fees and HOA membership dues.

The association does not discriminate based on race, color, sex, age religious affiliation, handicap, national origin, or any other personal factor.

**Article IV: Board Members**

Board Members of this Association shall be a President, Vice-president, Secretary, Treasurer and Member at Large.

Candidates for the Board shall have participated at least one (1) year on the Bella Casa Barracudas and attended at least three (3) home meets and (1) away meet. Candidates do not have to be current members of the board or sub-committee chairs.

Board Members shall be elected at the January annual meeting for a term of one year or at will.

The President shall:

1. Be the presiding officer at all meetings of the Board and the Full Committee meetings
2. Appoint such committees and committee chairmen as the Board and the Bylaws direct
3. Receive and review all registrations for each new season
4. Act as co-chair on Coaching Sub-committee
5. Primary liaison between the swim team and the Bella Casa HOA and HOA Board
6. Attend all required TSA Director meetings and report back to the Full Committee
7. Be an Ex Officio member of the following Team Management sub-committees:

Fundraising, Equipment, Concessions, Apparel, Membership, Communications and Website.

The Vice-president shall:

In the President's absence, assume all duties of the presidency.

1. Annually review the Bylaws for possible amending
2. Act as alternate TSA representative by attending the May meet management clinic given by TSA
3. Act as co-chair on the Coaching sub-committee
4. Be an Ex Officio member of the following Meet Management sub-committees:

Volunteering, Meet Central, Social, Banquet, Philanthropy, Ribbons/Awards

The Secretary shall:

1. Keep the minutes of all meetings of the Board of Directors and the Executive Committee
2. Post meeting minutes to the team website
3. Send notices and minutes of all meetings to members

The Treasurer shall:

1. Be custodian of funds for the Association
2. Oversee and/or approve expenses made by each sub committee via a reimbursement form

The Member at large shall:

1. Vote at all emergency Board Member discussions that may occur in between regularly scheduled meetings
2. Act as Meet Central coordinator
3. Fill in a single gap in Board Membership should a board member move or resign during the calendar year

At the Annual Board meeting in January, Members of the Association shall elect and vote on the 5 Board Members as well as all committee chair positons.

If the resignation of a Board Member or committee chair occurs during the year, then the President shall appoint someone to fill the vacant office until the next election is held.

The removal of a Board Member shall be by three-fourths vote of the full membership.

**Article V: Committees**

The Executive Committee consists of the five (5) Board Members of the Association - responsible for conducting the affairs of the Association between swim team committee meetings.

Sub Committees shall reside in two divisions, Team Management and Meet Management. The President shall have coordination responsibilities for the Team Management sub-committees and the Vice President shall have coordination responsibilities for the Meet Management sub-committees.

Team Management Sub-Committees

Coaching: responsible for hiring and managing coaching staff. Reviews all coaches’ contracts and reports salary for taxes annually by the federal guidelines.

Fundraising: works to plan and organize fundraising activities.   Focuses on raising the funds needed to meet the swim team's budget and goals outside of registration fees.  Presents reports on proposed fundraising activities at the board meetings for approval.

Equipment: responsible for securing all physical equipment required for each new season. This includes liability insurance, pool deck equipment and office supplies. Chaired by the President for any contractual agreements.

Concessions: Arranges for food to be brought to the pool for sale during any home meet. Sets up concessions area prior to the start of the meet. Manages sale of any extra swim swag items. Track and report expenses to treasurer.

Apparel: meets with the t-shirt vender prior to the start of registration to set up the free team shirt to give to registered swimmers. Selects items to sale for swim swag. Posts swim swag on the website for sale. Distributes all team shirts and swag. Track and report expenses to treasurer.

Membership: responsible for registration for each new season. Manages the new swimmer lottery and manages the wait list by age group.

Website: responsible for the design, development, and maintenance of the swim team website: bcbarracudas.com

Meet Management Sub-Committees:

Volunteer: responsible for managing all volunteers necessary for the running of dual meets. Responsible for entering job roles and duties on the team website. Responsible for tracking family volunteer requirements.

Meet Central: responsible for setting up the timing system and managing during all dual meets as necessary.

Social: responsible for the kick of the swim team season by bringing everyone together for team building activities such as but not limited to the team t-shirt tie dye social, supporting the mock meet, pasta pump ups, etc.

Banquet: responsible for planning and organizing the end of season banquet.

Philanthropy: responsible for planning and organizing the community give back events which include but are not limited to collections at each home meet to support local non-profit organizations.

Ribbons/Awards: responsible to order, organize and prepare ribbons for each home meet as well as train ribbon writing volunteers on their duty at meets. Distributes ribbons after each meet home and away. Responsible for ordering end of season medals and pins.

**Article VI: Accounting and Records**

The fiscal year of the association shall be January 1 through December 31 of each year.

The Board Members shall preserve all minute books, correspondence and other records. Records that have ceased to be of use for the conduct of the affairs of the organization may be turned over after 5 years to the Bella Casa HOA or discarded.

All revenues of the association will be used strictly to further the purpose of the Bella Casa Barracuda swim team in a manner consistent with an adopted budget or the expressed wishes of the voting membership.

All funds shall be kept in an account at an OOC or FDIC accredited bank in the name of Barracuda Boosters of Bella Casa. Signature permission on the account shall be by the Treasurer and President, or their designees. (Two signatures required)

Contract signing authority is limited to the President or the President’s designee.

This association is organized exclusively for charitable purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. This association shall be non-profit, non-sectarian, and non-partisan.

No part of the net earnings of the association shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the association shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, this association shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this association.

**Article VII: Dissolution**

In the event of the dissolution of The Barracuda Boosters of Bella Casa, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

The plan of dissolution shall provide that all liabilities and debts of the association have been satisfied any remaining assets shall be distributed in accordance with N.C.G.S. 55 A-14-03.

**Article VIII: Other Provisions**

There is the provision limiting or eliminating the personal liability of any Director, President, Vice President and Board Member, all now to be referred to as Board Members only, for monetary damages arising out of an action whether by or in the right of the association or otherwise for breach of any duty on the board. No such provision shall be effective with respect to acts or omissions that the Board Member at the time of the breach knew or believed were clearly in conflict with the best interests of the association, any liability under N.C.G.S 55A-8-32 or N.C.G.S 55A-8-33, or any transaction from which the Board Member derived an improper personal financial benefit, or acts or omissions occurring prior to the date the provision became effective.

A provision permitted by this Article, bylaws or contract or resolution indemnifying or agreeing to indemnify a Board Member against personal liability shall be fully effective.